

COLBERT COUNTY

JOB DESCRIPTION

Job Title: Highway Maintenance Technician III

Department: Road

Job Description Prepared: August 2023

Note: Statements included in this description are intended to reflect in general the duties and responsibilities of this job and are not to be interpreted as being all-inclusive. The employee may be assigned other duties that are not specifically included.

Relationships

Reports to: Foreman/Superintendent

Subordinate Staff: None

Other Internal Contacts: Mechanics

External Contacts: General Public

Job Summary

Under the direction of a department Foreman/Superintendent, the employee operates two or more pieces of medium or heavy equipment such as dump trucks requiring commercial drivers license, backhoe, front-end loader and herbicide truck. Operates equipment to perform moderately complex construction and maintenance activities. May operate other heavy equipment as directed. Performs routine manual labor. Receives, detailed instructions from supervisor and work may be inspected during or after completion of assigned project. May be asked to be a Crew Leader at times.

Job Domains

A. Equipment Operation

1. Operates various pieces of heavy equipment.
2. Drives tandem dump truck.
3. Trains less skilled workers operating and maintains equipment.
4. Reports unusual working conditions, problems or potential safety hazards.
5. Operates tractor with bush hog to cut roadsides and right of ways.

B. Labor

1. Uses a chain saw to cut trees and limbs from right-of-way.
2. Uses axe to clear brush.
3. Patches potholes in asphalt.
4. Assists in building bridges and culverts.
5. Assists in grading ditches and laying pipes.
6. Uses bush blade, pothole digger, seed spreader and banjo blade as required.
7. Loads and unloads supplies and construction materials.
8. Manually places and maintains traffic and road signs as directed.

C. Equipment Maintenance

1. Performs safety and maintenance inspection of assigned equipment prior to operating equipment; check oil, fluid levels and tire pressure.
2. Monitors gauges and other indicators continuously for non-standard conditions while equipment is operating.
3. Performs light maintenance and servicing on assigned equipment; notifies supervisor of mechanical or safety problems.
4. Assist to change oil, transmission fluid and filters when required.
5. May assist maintenance personnel in performing needed repairs.

Knowledge, Skill and Abilities

1. Ability to communicate effectively with supervisor, co-workers and general public.
2. Ability to maintain and service assigned equipment.
3. Basic skills in the safe operation and maintenance of equipment.
4. Knowledge of traffic regulations.
5. Knowledge of safety rules, including accident causation and prevention, and flagging traffic control.
6. Knowledge of county and department policies, procedures, rules, and regulations.
7. Reading and writing skills as required for daily operations.
8. Knowledge of general road construction.

Other Characteristics

1. Possess a class B Commercial Driver's License.
2. Ability to work overtime and weekends in emergencies.
3. Ability to work under various extremes of weather.
4. Experience in operating heavy equipment and highway maintain preferred.
5. Ability to lead a crew when asked to do so.
6. Minimum 5 years experience in roadwork or heavy equipment operation.

Work Environment

The work environment involves high risks with exposure to potentially dangerous situations or unusual environment stress which require a range of safety and other precautions, e.g. working at great heights under extreme weather conditions, subject to physical attack or mob conditions, or similar situations where conditions cannot be controlled.

Physical Demands

The work requires considerable and strenuous physical exertion such as frequent climbing of tall ladders, lifting heavy objects over 50 lbs., crouching or crawling in restricted areas, and defending oneself or others from physical attack.

Approvals

_____	_____	_____
Name	Title	Date

_____	_____	_____
Name	Title	Date